

## Directorate of Industries :: Vijayawada

### Notification No.1/2021

1. Applications are invited from the eligible candidates for appointment of the following posts of Ministerial Grade Services and Last Grade Services. The prescribed proforma to be made available on website (<http://apindustries.gov.in>) from 11-11-2021 to 20-11-2021 for recruitment to the following posts on **Outsourcing basis only**.
2. The eligible candidates have to apply on or before 20-11-2021 @5.00 PM to the following address:

The Director of Industries,  
1<sup>st</sup> Floor, Government Printing Press Buildings,  
Muthyalamapadu,  
Vijayawada.  
PIN : 520011

3. The details regarding the eligibility and other instructions are as follows:

Sl. No.	Name of the Post	No. of Vacancies	Educational Qualifications	Roaster Points in a unit of hundred vacancies (AP Subordinate Service Rules)	Remuneration (inRs.) (As per G.O.Ms.No.151, Fin.(HR-1) Dept., Dt: 08.08.2016)
1.	Junior Assistant	8	i. Must hold a degree from any recognized university. ii. Proficiency in Office Automation with usage of computer and associated software conducted by the APPSC (or) the recruiting Agency (District Selection Committee) (Vide G.O.Ms.No.133, Gen. Admn. (SER.B) Dept., Dated: 12.05.2014)	OC(W) - 1 OC - 2 BC-A(W) - 1 SC(W) - 1 SC - 1 ST(W) - 1 VH(W) - 1	15,000/-
2.	Record Assistant	1	Must have passed Intermediate examination	OC(W) - 2 OC - 6	12,000/-
3.	Office Sub-ordinate	12	Must have passed 7 <sup>th</sup> class examination.	SC(W) - 1 SC - 1	12,000/-
4.	Watchman	1	Must have passed 5 <sup>th</sup> class or its equivalent examination.	ST(W) - 1 BC-A(W) - 1	12,000/-
5.	Sweeper	1	Must be able to read and write in Telugu	BC-B(W) - 1 BC-C(W) - 1 Visually Handicapped (W) - 1	12,000/-
Total		23			

4. The candidates should be applied in the prescribed proforma available on website only.

5. Selection of the applicant by the Competent Authority carries no guarantee of actual appointment.
6. Submission of more than one application form will be taken as one application as per their eligibility.
7. **The rule of special representation (reservation) provided in Rule-22 of the Andhra Pradesh State & Subordinate Service Rules, 1996 will be applicable.**
8. The Candidates belonging to Scheduled Castes, Scheduled Tribes and Backward Classes should submit the community certificate issued by the Competent Authority.
9. Age Limit: The applicant should have completed (18) years of age as on 01.10.2021 and should not have completed (42) years as on the said date. Age relaxation 5 years for SC/STs and 3 years for OBCs.
10. Candidates must ensure that the address stated in their applications are correct and filled properly. Department will not take and accept any responsibility for change of addresses by candidates and non-receipt of communication.

Sd/-  
`DIRECTOR OF INDUSTRIES

## **APPLICATION FORM**

Affix recent  
passport size  
photograph

1. Name :
2. Father's Name :
3. Mobile No. :
4. Date of Birth :
5. Gender :
6. Email ID (if any) :
7. Marital Status :
8. Whether SC/ST/OBC/GEN :  
(If SC/ST/OBC, documentary  
proof to be furnished)
9. Nationality :
10. Languages Known :
11. Post applied for :
12. Address for communication:

13. Permanent Address :

14. Educational :  
Qualifications

Name of the Examination Passed	Year of Passing	Name of the School / Board / University	Division/% of marks obtained

15. Experience if any :

### **Declaration**

I hereby declare that all the information provided here is true to the best of my knowledge.

Place:

Date:

Signature